



2018-19 UMS AFTER SCHOOL REGISTRATION FORM

UMS Martial Arts Sick Policy

1. If your child will not attend UMS Martial Arts After School Program for any reason, especially due to illness, please call us and leave a message or e-mail us umsmartialarts@gmail.com as soon as possible. Daily attendance is taken and we do need to know if your child will not be in attendance.
2. Unless otherwise instructed by a Healthcare provided, children running a fever of 100°F or greater should remain at home for at least 24 hours after the fever has broken.
3. Unless otherwise instructed by a healthcare provider, children with recurrent vomiting or diarrhea should remain at home for at least 24 hours after vomiting or diarrhea has stopped.
4. If your child has a communicable disease, the parents are required to notify UMS Martial Arts so that the parents of the other children may be notified
5. Children who have had a communicable disease may not return to the program, unless they have a doctor's note stating that they are not longer contagious
6. Children will have a daily health check when they arrive at the program. If the staff feels that the child is not well or has a fever of 100 degrees or higher, parents will be called and asked to pick their child up. You must make arrangements to pick up your child as soon as possible.

I have read and understand UMS Martial Arts regarding illness.

Parent's Signature: _____ **Date:** _____

UMS Martial Arts After School Emergency Contact Information

Please list two additional local emergency contacts. These should be different contacts from the people listed on the registration form. We cannot be held liable or responsible for damage or injury, if we are unable to reach any of these additional contacts.

NAME: First _____ Relationship _____

Phone Home : _____ Work _____ Cell _____

NAME: First _____ Relationship _____

Phone: Home _____ Work _____ Cell _____



UMS Martial Arts Behavior Agreement

We want every day at UMS Martial Arts to be a happy memory for your children. Therefore, we work hard at creating an environment that will allow this to happen. Along with our efforts, we need the children to help us create that environment by following some simple, but effective rules. Below is our Behavior Agreement. Please read over it with your child/children and make sure they understand what it is, and why they are signing it. This will help them have a wonderful experience during the UMS Martial Arts After School Program.

UMS Martial Arts Basic Rule: 1. Safety First 2. Respect People 3. Respect Property

- I will listen to the staff and follow their directions.
- I will respect other people's belongings by not touching or using their belongings without their permission.
- I will respect other's personal space by keeping my hands and feet to myself.
- I will not hit or fight other people
- I will use appropriate language, which does not include any swear words or negative remarks.
- Before leaving the room, I will ask a staff member present for permission.
- I will respect other's feelings by having a positive attitude when talking to them and not talking down to others.
- Children must wear their seat belts at all times when being transported by UMS Martial Arts. We will give only one warning. If they still do not wear their seat belts, they will be suspended from riding the UMS Martial Arts vans.

We explain these rules to the children the first day and throughout their time at the After School program. Not abiding by these rules can result in suspension from the program. All incidents will be handled on a 5 strike incident system, except hitting/fighting. **Hitting/fighting will be an immediate 1-day suspension from the program. All other incidents will be handled as follows:**

- 1st Incident: **VERBAL WARNING**
- 2nd Incident: **Time out 4minutes or Push ups/Squat Jumps (10 – 30 times)**
- 3rd Incident: **WRITTEN WARNING/PARENT MEETING**
- 4th Incident: **1-DAY SUSPENSION**
- 5th Incident: **PERMANANT SUSPENSION**

Child's Signature: _____

Date: _____

Parent/Guardian's
Signature: _____

Date: _____



Media Release Form

Photographs/Videos of Students in UMS Martial Arts

I give permission for the above to be photographed in any UMS Martial Arts activities. I understand that these photographs may be used for information Purposes within UMS Martial Arts and activities to the Public through displays, advertisements, newspapers, and other print media, on television, and in connection with UMS Martial Arts information provided on the internet and the UMS Martial Arts website.

**Parent/Guardian's
Signature:**

Date:

Child's Medical and Insurance Information

PLEASE CHECK KNOWN ALLEGIES:
MEDICINE? _____ FOOD? _____
OTHERS? _____ REACTION? _____
LIST ANY SPECIAL NEEDS: _____
LIST MEDICATIONS: _____

INSURANCE COMPANY:
ADDRESS:
POLICY HOLDER'S NAME:
POLICY #

PLEASE READ AND SIGN

I hereby grant permission for my child to be transported by the UMS Martial Arts for activities. I understand that notice of such outings will be notified prior to any trip. In case of medical emergency, I understand that every effort will be made to contact me or my emergency contact. If I or someone on the emergency form cannot be reached, I give the UMS Martial Arts permission to secure the medical treatment necessary for my child; including hospitalization.

I understand that the UMS Martial Arts assumes no responsibility for injuries or illnesses which my child may sustain as a result of his/her physical condition or resulting from his/her participation in any athletic activities, sports program, the use of any equipment, exercise or other activities. I expressly acknowledge on behalf of myself and my heirs that I assume the risk for any and all injuries and illness which may result from his/her participation in these activities and I hereby release and discharge the UMS Martial Arts, its agents, servants, and employees from any and all claims for injury, illness, death, loss or damage which he/she may suffer as a result of his/her participation in these activities. I understand that the UMS Martial Arts is not responsible for personal property lost or stolen while members and/or program participants are using UMS Martial Arts facilities or on UMS Martial Arts premises.

According to the code of Virginia 63.2-1715-2 UMS Martial Arts After School allows children to enter and leave the premises without permission or supervision. HB 1905 amended the exemption from licensure under code of Virginia 63.2-1715-2, commonly referred to as "come and go". The following child day programs shall not be required to be licensed:

2. A Program where, by written policy given to and signed by a parent or guardian, school-aged children are free to enter and leave the premises without permission or supervision, regardless of (i) such program's location or the number of days per week of its operation; (ii) the provision of transportation services, including drop-off and pick up times; or (iii) the scheduling of breaks and snacks, homework, or other activities. A program that would qualify for this exemption except that it assumes responsibility for the supervision, protection and well-being of several children with disabilities who are mainstreamed shall not be subject to licensure.

I give permission to UMS Martial Arts to use, without limitation or obligation, photographs, film footage, my child's image or voice for purpose of promoting or interpreting UMS Martial Arts programs. I acknowledge the waiver and accept the conditions set forth above and I am in sympathy with the goals and purposes of UMS Martial Arts. I agree to adhere and abide by the policies of UMS Martial Arts.

Parent's Signature:

Date:



Getting To Know Questionnaire

Child's Name: _____ Date of Birth: _____

Child's Nickname (if applicable): _____

Names of the people who is allowed to pick up your child.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Allergies/Medical conditions that UMS Martial Arts should be aware of:

Physical limitation/special needs that UMS Martial Arts be aware of:

My Child's personality would best be described as:

Child's likes/dislikes _____

Strongest school subjects: _____

Weakest school subjects: _____

Hobbies/Sport _____

Favorite arts & craft _____

Additional information I'd like to share with UMS Martial Arts about my child:

UMS Martial Arts Closing Policy

Parents/Guardians may keep this page

1. In case schools are closed due to bad weather, here are the standard procedures:
 - If both the federal government and county schools are closed due to bad weather, then UMS will closed. (NO day camp or regular class)
 - If Federal Government opens with a 2 hour delay, then UMS will have day camp open 9:30am –6:30pm
 - Details of the camp will be posted on the UMS Martial Arts on Facebook and e-mails will be sent out as soon as the weather alert has been issued.
 - If your child is attending camp, please make sure you pack a lunch and snack for him/her
2. In case of early dismissal due to the bad weather, UMS Martial Arts will pick the children up early from school.

UMS Martial Arts Pick Up Policy

Providing children transportation from school is important for all UMS Martial Arts families in convenience. Please be reminded of the policies regarding pick-up:

1. If your child is coming or not coming, LET BOTH UMS (e-mail umsmartialarts@gmail.com or call) and your child's school know **NO LATER THAN 12 noon** that UMS is picking up or not picking up your child.
2. **Emergency only:**
 - a. let us know between 4-5pm; our UMS vans are driving in the boundaries of Columbia Pike, if we missed your child to pick up (no show up, waiting inside etc..)
3. Please remind your child UMS number **703-914-1110**; your child's school is able to call us to pick up the student in case of emergency.
4. After School Program ends at 6:30 P.M. If child/children are picked up after 6:30 P.M. late fees will be applied.
 - a. \$10 charged for any time between 6:31-6:45 P.M.
 - b. \$5 for every fifteen minute segment after 6:45 P.M.

Please understand that we are updating our policy, because we want to make sure your child is safe at all times of the day.